

Girl Scouts of Southern Alabama, Inc.



Girl Scouts®

Troop Bank Account Form

Policy: Each troop is responsible for financing their own troop program and shall maintain a checking account in an insured financial institution in the name of: Girl Scouts of Southern Alabama, Inc. Troop # ____.

New troop checking accounts must be established for three business days before a check can be written on that account.

Send this completed form to the GSSA as soon as the account is opened. Also, send in a completed and updated form each time any signatories change.

Troop Information

Membership Year _____ Association # _____ Troop # _____ S.A. _____ Date _____

Leader Name _____ Phone # _____

Co-Leader Name _____ Phone # _____

Bank Information

Bank Name _____ Branch _____

Checking Account # _____ Savings Account # _____

Names of persons authorized to sign checks:

- 1. _____
3. _____
2. _____
4. _____

Names of authorized persons on Savings Account if different from above.

- 1. _____
2. _____

Within one month of organization or re-organization of a troop, a troop bank account (checking, savings, or both) must be established in accordance with policy.

All troop funds remaining at the end of the school year must be maintained in the troop bank account or transferred to an appropriate account at the discretion of the Service Area Manager.